

1. April 12, 2022 Special City Council Meeting Agenda

Documents:

[2022-04-12_SPECIAL CITY COUNCIL MEETING AGENDA.PDF](#)

2. April 12, 2022 Special City Council Meeting Packet

Documents:

[2022-04-12_SPECIAL CITY COUNCIL MEETING PACKET.PDF](#)



MAYOR
Michael C. Taylor

City Council Chambers
City Hall
40555 Utica Road
Phone 586.446.CITY

COUNCIL MEMBERS
Liz Sierawski, Mayor Pro Tem
Deanna Koski
Michael V. Radtke Jr.
Maria G. Schmidt
Henry Yanez
Barbara A. Ziarko

AGENDA FOR SPECIAL CITY COUNCIL MEETING

Tuesday April 12, 2022

6:30 PM

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE AND INVOCATION**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **BUDGET WORKSHOP DISCUSSION**

- A. **Presentation of Budget
Capital Project & Other City Funds
City Administration Department
Legal
Public Library Department
City Development Department**

6. **ORDINANCE INTRODUCTIONS**

- A. **To introduce the fiscal year 2022/23 Appropriations Ordinance.**

7. **COMMUNICATIONS FROM CITIZENS**

This item shall be taken up at 9:30 p.m. if the business portion of the agenda has not been concluded.

In accordance with the Sterling Heights Governing Body Rules of Procedure, under this agenda item, citizens are permitted to address the City Council on issues not on the agenda. Citizens are afforded a reasonable opportunity to be heard. Generally, no response shall be made to any communication from a citizen until all citizens have been permitted to speak.

You may be called to order by the Chair or a Council member if you:

- Attempt to engage the Council or any member in debate
- Fail to address the Council on matters germane to City business

- Use vulgarity
- Make personal attacks on persons or institutions
- Disrupt the public meeting

If you are called to order, you will be required to take your seat until the Council determines whether you will be permitted to continue.

These rules are in place and will be followed to ensure order and civility.

8. **REPORTS FROM CITY ADMINISTRATION AND CITY COUNCIL**
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
11. **CLOSED SESSION PERMITTED UNDER ACT 267 OF 1976 - (roll call vote required)**
12. **ADJOURN**

Clerk of the Council

The City of Sterling Heights will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 7 days notice to the Community Relations Department at 446-CITY.

The backup information for this agenda is available on the City's website.
Go to www.sterling-heights.net and click on City Council e-Packets.



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**Business of the City Council
Sterling Heights, Michigan**

Meeting: 04/12/2022
Item No: 5-A

BUDGET WORKSHOP DISCUSSION:

Presentation of Budget
Capital Project & Other City Funds
City Administration Department
Legal
Public Library Department
City Development Department

To access the Proposed 22/23 Budget, Click [here](#).

The complete Proposed Annual Budget 2022/23 is available for viewing at the City Clerk's Office and Public Library



AGENDA STATEMENT

Item Title: To introduce the fiscal year 2022/23 Appropriations Ordinance.

Submitted By: Office of the City Manager

Contact Person/Telephone: Mark D. Vanderpool, City Manager - 586.446.2305

Administration Approvals:

MR City Clerk

JV Finance & Budget Director

MK City Attorney

MV City Manager

Executive Summary

This action should be taken at the conclusion of tonight's budget presentation.

The City Charter requires that prior to April 1st, the City Manager submit to the City Council a proposed operating budget for the fiscal year commencing the following July 1st. The budget was submitted to the City Council on March 31, 2022.

Included in the 2022/23 proposed budget is the Appropriations Ordinance (pages 413-446). This ordinance is the legislative vehicle that allows for the expenditure of funds throughout the City and sets the property tax millage rate to fund those expenditures beginning July 1, 2022.

At this time, the Appropriations Ordinance should be introduced as the first step required by the City Charter for adoption. During the budget hearing process, the City Council may amend the proposed budget. The approved amendments will be reflected in the final Appropriations Ordinance which is scheduled to be adopted at the May 4, 2022 City Council meeting.

The City's proposed 2022/23 budget document is available for public inspection at the City Clerk's office, Sterling Heights Public Library, and on the City's website, <https://www.sterling-heights.net/274/City-Budget>.

Suggested Action:

Resolved, to introduce the Appropriations Ordinance for the 2022/23 fiscal year.

**CITY OF STERLING HEIGHTS
MACOMB COUNTY, MICHIGAN
ORDINANCE NO. _____**

AN ORDINANCE TO PROVIDE FOR THE GENERAL APPROPRIATIONS OF THE CITY, AND SETTING FORTH THE AMOUNTS APPROPRIATED TO DEFRAY THE EXPENDITURES AND SETTING FORTH A STATEMENT OF ESTIMATED REVENUES, BY SOURCE, IN EACH FUND; TO ADOPT THE CITY'S BUDGETS FOR THE FISCAL YEAR 2022/23; TO ADOPT THE FEE SCHEDULE FOR PUBLIC RECORDS AND SERVICES FOR THE FISCAL YEAR 2022/23; AND TO ADOPT WATER AND SEWAGE DISPOSAL RATES FOR THE FISCAL YEAR 2022/23.

THE CITY OF STERLING HEIGHTS ORDAINS:

ARTICLE I

TITLE

This ordinance shall constitute the "ANNUAL APPROPRIATIONS ORDINANCE" in accordance with Section 9.14 of the City Charter, the "GENERAL APPROPRIATIONS ACT" in accordance with the Michigan Uniform Budgeting and Accounting Act, MCL 141.436 and the "SPECIAL APPROPRIATIONS ACT" pursuant to Public Act 493 of 2000.

ARTICLE II

The following is an estimate of revenues, by source, in each fund and an appropriation of monies as authorized by law, as may be needed or deemed necessary to defray all expenses and liabilities of the City as specified for the corporate purposes and objects of the City for the fiscal year July 1, 2022 through June 30, 2023. The City Council does hereby adopt, by budgetary center, the following General Fund and Special Revenue Funds budgets for 2022/23.

Sec. 2.01

GENERAL FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Net General Tax Revenue	\$47,195,590	
Licenses and Permits	2,589,510	
Federal/State/Local Returns	20,376,960	
Fines and Forfeitures	1,729,500	
Charges for Services	14,513,020	
Other Revenue	3,420,920	
Cable Revenue	2,200,000	
Use of Fund Balance	0	
 Total General Revenue		92,025,500
 Refuse Tax Revenue	4,777,300	
Police & Fire Pension Tax Revenue	12,559,250	
Safe Streets Tax Revenue	8,096,460	
Total Other Tax Revenue	25,433,010	
Total Revenues		117,458,510

OTHER FINANCING SOURCES

Transfers In	0	
Total Other Financing Sources	0	0

Total Revenues & Other Financing Sources **\$117,458,510**

and does hereby designate \$47,280,590 to be raised by 9.4940 mills tax levied for General Purposes on the assessed valuation of all real and personal property subject to taxation in the City,

and does hereby designate \$12,559,250 to be raised by 2.5189 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of meeting appropriations for fire and police pension purposes, as authorized by MCL 38.551, et. seq.,

and does hereby designate \$4,777,300 to be raised by 0.9468 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of the collection and removal of garbage and trash of the City as authorized by MCL 123.261, et. seq.,

and does hereby designate \$8,096,460 to be raised by 1.6218 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of providing revenue for police and fire protection as authorized by the electors of the City in the renewal of the Safe Streets Proposal in 2019, et. seq.,

and directs the Treasurer to add a collection fee of one-half (1/2) percent per month to all taxes, charges and assessments paid after September 1, and further, upon all taxes, charges and assessments returned to the County Treasurer upon any delinquent tax roll, a charge of three percent (3%) shall be added and the same shall be collected by the County Treasurer in like manner as and together with the taxes, charges and assessments so returned.

EXPENDITURES & OTHER FINANCING USES

EXPENDITURES

City Administration Department	\$13,711,220	
Public Library Department	2,947,100	
Police Department	39,858,420	
Fire Department	24,262,690	
Public Works Department	6,842,940	
Refuse Collection	4,777,380	
City Development Department	5,640,320	
Community Relations Department	1,787,480	
41-A District Court	3,848,890	
General Expenditures	2,027,660	
Contribution to Fund Balance	306,240	
Total Expenditures		106,010,340

OTHER FINANCING USES

Transfers Out	11,448,170	
Total Other Financing Uses		<u>11,448,170</u>

Total General Fund

\$117,458,510

Sec. 2.02

WATER & SEWER OPERATING FUND:

OPERATING REVENUES

Operating Revenues	\$60,052,700	
Total Operating Revenues		<u>\$60,052,700</u>

OPERATING EXPENSES

Administration	\$4,958,510	
Water Distribution	21,512,740	
Sewage Collection	32,827,950	
Contribution to Retained Earnings	<u>753,500</u>	
Total Water & Sewer Operating Fund		<u>\$60,052,700</u>

and does hereby designate the rates to be charged for water and sewage disposal services to be as follows for all bills rendered on or after July 1, 2022.

WATER RATES

Volume Charges Per Billing Period:	<u>Rate Per</u> <u>100 Cubic Ft. (CCF)</u>
Residential Volume	
Block 1 (1-30 CCFs)	\$2.26
Block 2 (Above 30 CCFs)	\$4.15
Commercial Volume (per CCF)	\$3.42
Fixed Meter Charge (Monthly):	
5/8"	\$ 8.00
3/4"	8.00
1"	18.00
1 1/2"	34.00
2"	54.00
3"	116.00
4"	207.00
6"	427.00
8"	918.00
10"	1,376.00
12"	2,554.00

SEWER RATES

Volume Charges Per Billing Period:	<u>Rate Per</u> <u>100 Cubic Ft. (CCF)</u>
Residential (per CCF)	\$6.05
Commercial (per CCF)	\$6.05
Fixed Charge (Monthly)	\$7.00

BILLING

Bills for water and sewer service shall be rendered periodically as set forth in this article. Beginning August 1, 2022, the billing period for all customers will be monthly. All bills shall be due and payable twenty (20) days from the date thereon. A penalty of six percent (6%) of the amount of the unpaid portion of each current bill shall be added to each bill not paid on or before the due date. An additional penalty of seventeen percent (17%) of the total of the unpaid balance and the six percent (6%) penalty shall be added at the time the delinquent bill is entered upon the tax roll, pursuant to section 35-6 (a) of the Sterling Heights City Code.

For all single-family residential customers of both water and sewer services from the City, sewer usage will be based on water consumption during the current billing period or one-third of the usage in the preceding winter quarter billing period, whichever is lower. Winter quarter billing periods are designated as the bills dated February 1st, March 1st, and April 1st. The City reserves the right to base sewer consumption charges on a minimum of 300 Ccf (cubic feet) per month for any residential customer in situations where minimal or zero usage is recorded for any portion of the designated winter quarter. For commercial and multi-family residential customers, sewer usage is based on actual water consumption at all times of the year. There will be a \$95.00 charge per bill for sewer only customers.

Sec. 2.03

MAJOR ROAD FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$1,924,220	
Federal Grants	0	
State Sources	11,110,050	
Other Revenue	335,000	
Total Revenues		13,369,270

OTHER FINANCING SOURCES

Transfer from General Fund	500,000	
Total Other Financing Sources		500,000

Total Revenues & Other Financing Sources

\$13,869,270

EXPENDITURES & OTHER FINANCING USES

EXPENDITURES

Administration Expenses	\$111,290	
Major Street Maintenance	2,510,040	
Major Street Improvements	6,800,000	
Contribution to Fund Balance	0	
Total Expenditures		9,421,330

OTHER FINANCING USES

Transfer to Road Bond Debt Retirement Fund	4,447,940	
Transfer to Local Road Fund	0	
Total Other Financing Uses		4,447,940

Total Major Road Fund

\$13,869,270

Sec. 2.04

LOCAL ROAD FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$0	
Net Property Taxes	3,793,820	
State Sources	4,637,160	
Charges for Services	50,000	
Other Revenues	4,250	
Total Revenues		8,485,230

OTHER FINANCING SOURCES

Transfer from General Fund	0	
Transfer from Major Road Fund	0	
Total Other Financing Sources		0

Total Revenues & Other Financing Sources

\$8,485,230

and does hereby designate \$3,805,320 to be raised by 0.7632 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of providing revenue for local street improvements as authorized by the electors of the City in the renewal the Safe Streets Proposal in 2019, et. seq.

EXPENDITURES & OTHER FINANCING USES

EXPENDITURES

Administration Expenses	\$130,080	
Local Street Maintenance	2,463,500	
Local Street Improvements	5,200,000	
Contribution to Fund Balance	691,650	
Total Expenditures	<u> </u>	8,485,230

OTHER FINANCING USES

Transfer to Road Bond Debt Retirement Fund	0	
Total Other Financing Uses	<u> </u>	<u> 0</u>

Total Local Road Fund \$8,485,230

Sec. 2.05

PARKS & RECREATION FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$0	
Property Taxes	4,606,560	
State Sources	570,710	
Charges for Services	1,253,790	
Other Revenue	61,000	
Total Revenues	<u> </u>	6,492,060

OTHER FINANCING SOURCES

Transfer from General Fund	2,741,180	
Total Other Financing Sources	<u> </u>	<u> 2,741,180</u>

Total Revenues & Other Financing Sources \$9,233,240

and does hereby designate \$4,615,560 to be raised by 0.9257 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of providing revenue to acquire, construct, furnish, equip and operate parks and recreation improvements, including a new community center, as authorized by the electors of the City in approving the *Recreating Recreation Proposal* in 2016.

EXPENDITURES

Personnel Services	\$3,445,780
Supplies	310,440
Other Charges	2,329,170
Capital Outlay	0
Debt Service	3,001,590
Contribution to Fund Balance	<u> 146,260</u>

Total Parks & Recreation Fund \$9,233,240

Sec. 2.06

PUBLIC SAFETY FORFEITURE FUND BUDGET:

REVENUES

Fund Balance	\$523,160
Federal Forfeitures	0
Treasury Forfeitures	0
State Forfeitures	0
Gambling Forfeitures	0
Operating While Intoxicated Forfeitures	0
Act 302 Training Funds	16,800
Interest Income	0

Total Revenues

\$539,960

EXPENDITURES

Federal Forfeitures	\$80,910
Treasury Forfeitures	0
State Forfeitures	419,250
Gambling Forfeitures	0
Operating While Intoxicated Forfeitures	11,000
Act 302 Training Funds	28,800

Total Public Safety Forfeiture Fund

\$539,960

Sec. 2.07

COMMUNITY DEVELOPMENT BLOCK GRANT FUND BUDGET:

REVENUES

Community Development Block Grant	\$1,370,720
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Total Revenues

\$1,370,720

EXPENDITURES

Administrative Expenses	\$162,300
Books	5,000
Single Parent Education Program	10,000
Minor Home Repair	30,000
Adaptive Recreation Program	25,000
Housing Rehabilitation Program	200,000
Macomb Homeless Coalition - Coordinator	0
Contributions to Non-Profit Organizations	81,720
Personal Protection Equip. & Subsistence Pymts.	0
Small Business Relief Grant Program	0
Capital & Other Improvements	856,700

Total Community Development Block Grant Fund

\$1,370,720

Sec. 2.08

INDIGENT DEFENSE FUND BUDGET:

REVENUES

Fund Balance	\$0
State Grants	360,350
Interest on Investments	0

Total Revenues

\$360,350

EXPENDITURES

Supplies	\$500	
Other Charges	359,850	
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Total Indigent Defense Fund

\$360,350

Sec. 2.09

AMERICAN RESCUE PLAN ACT FUND BUDGET:

REVENUES

Fund Balance	\$0	
Federal Grants	6,000,000	
Other Revenue	0	
	<hr/>	

Total Revenues

\$6,000,000

EXPENDITURES

Other Charges	\$144,000	
Other Services	356,000	
Capital Outlay	5,500,000	
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Total Indigent Defense Fund

\$6,000,000

Sec. 2.10

CORRIDOR IMPROVEMENT AUTHORITY FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$324,620	
Property Taxes	275,380	
Other Revenue	0	
	<hr/>	

Total Revenues

\$600,000

EXPENDITURES

Other Charges	\$100,000	
Capital Outlay	500,000	
Contribution to Fund Balance	0	
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Total Corridor Improvement Authority Fund

\$600,000

Sec. 2.11

ECONOMIC DEVELOPMENT CORPORATION FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$77,900	
Other Revenue	0	
Total Revenues	<hr/>	77,900

OTHER FINANCING SOURCES

Transfer from General Fund	0	
Total Other Financing Sources	<hr/>	0

Total Revenues & Other Financing Sources

\$77,900

EXPENDITURES & OTHER FINANCING USES

EXPENDITURES

Administration Expenses	\$0	
Other Charges	77,900	
Total Expenditures	<u>77,900</u>	77,900

OTHER FINANCING USES

Transfer to LDFA Fund	0	
Total Other Financing Uses	<u>0</u>	<u>0</u>

Total Economic Development Corporation Fund		<u><u>\$77,900</u></u>
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Sec. 2.12

BROWNFIELD AUTHORITY FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Property Taxes	\$729,780	
Other Revenue	0	
Total Revenues	<u>729,780</u>	<u><u>\$729,780</u></u>

EXPENDITURES

Other Charges	<u>\$729,780</u>	
Total Brownfield Authority Fund		<u><u>\$729,780</u></u>

Sec. 2.13

LOCAL DEVELOPMENT FINANCE AUTHORITY FUND BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$410,520	
Property Taxes	1,572,900	
Other Revenue	195,000	
Total Revenues	<u>2,178,420</u>	2,178,420

OTHER FINANCING SOURCES

Transfer from Economic Development Fund	0	
Total Other Financing Sources	<u>0</u>	<u>0</u>

Total Revenues & Other Financing Sources		<u><u>\$2,178,420</u></u>
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EXPENDITURES

Incubator Renovations	\$0	
Incubator Operations	1,330,420	
SmartZone Improvements	848,000	
Contribution to Fund Balance	0	
Total Local Development Finance Authority Fund	<u>2,178,420</u>	<u><u>\$2,178,420</u></u>

Sec. 2.14

VOTED TAX GENERAL OBLIGATION DEBT BUDGET:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$0	
Other Revenue	100	
Federal & State Sources	40,540	
Net Proposal F Tax Revenue	550,510	
Total Revenues		591,150

OTHER FINANCING SOURCES

Transfer from General Fund	0	
Total Other Financing Sources		0

Total Revenues & Other Financing Sources \$591,150

and does hereby designate \$553,010 to be raised by 0.1096 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the City, for the purpose of meeting appropriations for public improvement debt service as authorized by the electors of the City in approving Proposal F in 2006.

EXPENDITURES

Proposal F Expenditures	\$587,000
Contribution to Fund Balance	4,150

Total Voted Tax General Obligation Debt Fund \$591,150

Sec. 2.15

ROAD BOND DEBT RETIREMENT FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$284,240	
Special Assessment Revenue	155,930	
Interest Income	50	
Federal Interest Rebates	0	
Total Revenues		440,220

OTHER FINANCING SOURCES

Transfer from Major Road Fund	4,447,940	
Transfer from Road Bond Construction Fund	0	
Total Other Financing Sources		4,447,940

Total Revenues & Other Financing Sources \$4,888,160

EXPENDITURES

Principal	\$3,754,000
Interest	1,130,690
Other Fees	3,470
Contribution to Fund Balance	0

Total Road Bond Debt Retirement Fund \$4,888,160

Sec. 2.16

LIMITED TAX GENERAL OBLIGATION DEBT FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$0	
Other Revenue	0	
Total Revenues	<u>0</u>	0

OTHER FINANCING SOURCES

Transfer from General Fund	2,962,360	
Total Other Financing Sources	<u>2,962,360</u>	2,962,360

Total Revenues & Other Financing Sources

\$2,962,360

EXPENDITURES

Principal	\$1,600,000
Interest	1,361,360
Other Fees	1,000

Total Limited Tax General Obligation Debt Fund

\$2,962,360

Sec. 2.17

CAPITAL PROJECTS FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$0	
State & Local Returns	110,000	
Other Revenue	770,430	
Total Revenues	<u>880,430</u>	880,430

OTHER FINANCING SOURCES

Transfer from General Fund	5,244,630	
Total Other Financing Sources	<u>5,244,630</u>	5,244,630

Total Revenues & Other Financing Sources

\$6,125,060

EXPENDITURES

Capital Equipment	\$1,157,560
Capital Vehicles	2,069,700
Capital Projects	2,882,370
Contribution to Fund Balance	15,430

Total Capital Projects Fund

\$6,125,060

Sec. 2.18

ROAD BOND CONSTRUCTION FUND:

REVENUES & OTHER FINANCING SOURCES

REVENUES

Fund Balance	\$17,990,000
Other Revenue	10,000

Federal Grants	0	
Total Revenues	<u> </u>	18,000,000
 OTHER FINANCING SOURCES		
Proceeds from Long-Term Debt	0	
Transfer from Major Road Fund	0	
Total Other Financing Sources	<u> </u>	<u> 0</u>
Total Revenues & Other Financing Sources		<u><u>\$18,000,000</u></u>

EXPENDITURES & OTHER FINANCING USES

EXPENDITURES		
Construction	\$18,000,000	
Contribution to Fund Balance	0	
	<u> </u>	
Total Road Bond Construction Fund		<u><u>\$18,000,000</u></u>

ARTICLE III

The City Council adopts the following fee schedule for public records and services provided by the City of Sterling Heights for the fiscal year July 1, 2022 through June 30, 2023. Any parts of resolutions and ordinances in conflict with this article are repealed. This article is intended to preserve all existing charges and fees set forth in any resolution, ordinance, or law which are not in conflict with this article and to fulfill the requirements of any ordinance authorizing the City Council to establish fees by resolution.

Fees for public records not set forth in this article, or in any other resolution, ordinance, or law, shall be set by the City Manager in accordance with Act 442 of the Public Acts of 1976, as amended. Fees for public services not specifically set forth in this article or in any other resolution, ordinance, or law may be established by the City Manager, who shall promptly notify the City Council in writing of each of them. The City Manager shall establish fees for public services based upon the cost of providing the public service.

Sec. 3.01

ASSESSING OFFICE:

Lot Splits	620.00
Lot Combinations	520.00
Processing Labels (per page)	1.65
Resident Field Sheet Fee	2.20
Apartment Listing (Names/Sidwells/Assessments)	71.00
Shopping Center List	71.00
Section or Subdivision Listing (per page)	1.00
Assessing, Board of Review, & Sales Information (first page):	2.15
Additional Pages	0.30
Board of Review Member Compensation (per hour)	20.00
Plat Map	152.00
Custom Assessment Information Report	79.00
IFEC Extension Application Fee	645.00
IFEC Request for Extension to Complete Project Application Fee	645.00
IFEC Request for Revision of Final Project Cost Application Fee	645.00
Application to Establish a Speculative Building Designation Fee	645.00

Tax Hardship Income Limits:

1 Person	13,590.00
2 Person	18,310.00
3 Person	23,030.00
4 Person	27,750.00
5 Person	32,470.00
6 Person	37,190.00
7 Person	41,910.00
8 Person	46,630.00
Each Additional Person	4,720.00

Sec. 3.02

BUILDING OFFICE:

Fence Permit	43.00
Fence Permit – Masonry, Separation	126.00
Board of Code Appeals	300.00
Reestablish Expired Permit Fee	72.00
Overtime Inspections, Each Hour (3 hour minimum)	99.00
Special Inspections, Each Trade - Residential	56.00
Special Inspections, Each Trade - Commercial under 50,000 sq ft	80.00
Special Inspections, Each Trade - Commercial over 50,000 sq ft	119.00
Special Inspections, Each Trade - illegal Grow Compliance	119.00
Building Code Publication	Cost + 17.00 Administration Fee
Building Moving Permit	327.00
Municipal Civil Infraction:	
Each Violation	150.00
First Repeat Offense	375.00
Second Repeat Offense	750.00
Third or Subsequent Repeat Offenses	1,500.00

Electrical Work

Application Fee (Non-refundable)	53.00
Miscellaneous	73.00
Permit fee (minimum)	73.00
Electrical Contractor's Registration	31.00
Fire Alarm Contractor's Registration	31.00
Sign Contractor's Registration	31.00
Furnace Wiring	32.00
Air Conditioner Reconnect	32.00
Circuits: Each (new or extended)	26.00
Fixtures: Each 25	26.00
Motors, Power, Heating Units, Furnaces, Transformers:	
Each ¼ to 10 HP	32.00
Each 11 to 30 HP	37.00
Each 31 to 50 HP	42.00
Each 51 to 60 HP	48.00
Each 61 and over	62.00

Feeders (Conduit, Wireways, Bus Ducts, Cables):	
Each 100 ft. (or less)	55.00
Refrigeration Units:	
Air Conditioning (residential)	32.00
Interruptible Service	32.00
Air Conditioning (commercial):	
Up to 5 Tons	37.00
5 to 40 Tons	55.00
Over 40 Tons	83.00
Electric Ranges, Ovens, Dryers, Water Heaters, X-Ray Equipment:	
Each unit of type	32.00
Swimming Pools/Hot Tubs (all)	61.00
Service (Lights, Heat, and Power):	
100 Ampere or less	32.00
101 to 200 Ampere	42.00
201 to 300 Ampere	42.00
301 to 400 Ampere	42.00
401 to 500 Ampere	42.00
501 to 900 Ampere	55.00
901 Ampere or more	67.00
Solar Panels:	
Up to 10 KVA	32.00
11-30 KVA	42.00
31-50 KVA	55.00
51 KVA or more	67.00
Signs: Sign Circuit	48.00
Sign Tag Inspection	70.00
Sign Connection	75.00
General Repair & Alterations (per hour or fraction thereof)	63.00
Generator Connection	55.00
Motion Picture Apparatus	55.00
Special Inspections not specifically covered:	
Festivals	146.00
Carnivals	146.00
Circuses	146.00
Shop Inspection	81.00
Theatrical Road Show	81.00
Christmas Tree Lot	81.00
Temporary Wiring:	
Display Area (Sq. Ft.):	
Up to 100,000 sq. ft.	72.00
Over 100,000 to 200,000 sq. ft.	136.00
Over 200,000 to 300,000 sq. ft.	163.00
Over 300,000 to 400,000 sq. ft.	242.00
Over 400,000 sq. ft.	322.00
Outline Tubing – Connection or Tag Inspection:	
Each 100 feet	81.00
Mobile Home and Trailer Park Inspections (minimum)	73.00
Fire Alarm Inspection (minimum)	76.00
Manual Pull Station	16.00

A/V, Strobe, Voice Speaker	16.00
Water Flow/Tamper Switch	16.00
Heat or Smoke Detector	16.00
Flame, Duct Detector	16.00
Auxiliary Panel	16.00
Electric Door Release	16.00
Elevator Recall Status	16.00
Fire Alarm Circuit	25.00
Alterations to existing system	73.00
Reinspection Fee	73.00
Miscellaneous Fire Alarm Fee	73.00

Plumbing Work

Application Fee (Non-refundable)	53.00
Miscellaneous	73.00
Permit Fee (minimum)	73.00
Plumber's Registration	1.00
Journeyman Plumber's Registration	0.50
Fixture Inspection: (New and Replacement)	
New Installation (minimum)	73.00
New Stack or Stack Alteration	23.00
Air Admittance Valve	23.00
Roof conductor	23.00
Sump or interceptor	23.00
Backflow preventor	23.00
Pump or Water Lift	23.00
Hose connection (sillcocks)	23.00
Water treatment device	23.00
Water closets	23.00
Shower traps	23.00
Baths	23.00
Water heater	37.00
Electric Water Heater Reconnect	37.00
Tankless Water Heater	37.00
Basement Waterproofing	53.00
Radon	121.00
Sinks (any description)	23.00
Lavatories	23.00
Laundry trays	23.00
Floor drains	23.00
Ice Maker	23.00
Back Water Valve	23.00
Thermal Expansion Tank	23.00
Bidet	23.00
Dental Chair	23.00
Grease or Oil Interceptor	23.00
Drinking fountains	23.00
Soda fountains/bars	23.00
Waste opening	23.00
Humidifiers	23.00

Food waste grinders	23.00
Dishwashers	23.00
Urinals	23.00
Whirlpools	42.00
Lawn Sprinkler Systems	73.00
All other fixtures not mentioned	23.00
Reinspection Fee	73.00
Special Equipment (automatic laundry, humidifier, beverage vending machine, vacuum systems, nitrous oxide, oxygen, nitrogen, medical air):	
Automatic Machines (minimum)	37.00
Each additional	23.00
Building Sewer Connection – sump connection	55.00
Drains:	
Storm drains to catch basin for main storm sewer	322.00
Lines less than 4" in diameter	33.00
Lines less than 6" in diameter	38.00
Lines less than 8" in diameter	49.00
Lines less than 10" in diameter	63.00
Lines less than 12" in diameter	81.00
Lines less than 14" in diameter	96.00
Lines less than 16" in diameter	113.00
Lines less than 18" in diameter	129.00
Lines exceeding 18" in diameter (per inch)	21.00
Water Distribution System:	
3/4"	27.00
1"	38.00
1 1/4"	43.00
1 1/2"	56.00
2"	72.00
2 1/2"	106.00
3"	120.00
4"	136.00
Exceeding 4"	162.00
Replace piping, no increase in size	43.00
Mechanical Work	
Application Fee (Non-refundable)	53.00
Miscellaneous	73.00
Permit Fee (minimum)	73.00
License/Registration	15.00
Gas-Fired Equipment; Oil Burners; New or Replacement –	
Burners with input:	
up to 75,000	55.00
75,001 to 500,000	62.00
500,001 – 1,000,000	110.00
1,000,001 – 2,000,000	124.00
2,000,001 – 3,000,000	157.00
over 3,000,000	189.00
Air Handlers:	
Up to 2,000 CFM	55.00
Over 2,000 CFM	110.00

Duct Work	55.00
Hydronic Piping	63.00
Gas Piping:	
Mains up to 2"	48.00
Mains 2 ½" to 4"	62.00
Mains over 4"	76.00
Each Opening off of Main	20.00
Factory Built Chimneys:	
Up to 8"	26.00
9" to 12"	37.00
Over 12"	48.00
Pre-Fab Fireplace	62.00
Flue Liner	42.00
Exhaust Fans:	
Up to 400 cfm	21.00
401 cfm to 1,000 cfm	26.00
1,001 cfm to 4,000 cfm	37.00
Over 4,000 cfm	48.00
Dryer Vents	26.00
Furnace Reconnect	37.00
A/C Reconnect	37.00
Kitchen Hood and Duct (UL300/FM200)	73.00
Spray Booth Hood and Duct	73.00
Alterations to existing installations	73.00
Alterations to existing boilers	73.00
Reinspection Fee	73.00
Refrigeration Systems –	
2 Tons or Less, each	48.00
Over 2 to 5 Tons, each	55.00
Alterations to each system	73.00
Remote Systems:	
5 Tons or Less, each	55.00
Over 5 to 50 Tons, each	76.00
Over 50 Tons, each	124.00
Alterations to each system	73.00
Cooling Towers	73.00
Stand Pipes and Fire Suppression:	
Riser pipe up to 4" diameter	49.00
Riser pipe up to 6" diameter	81.00
Riser pipe up to 8" diameter	113.00
Riser pipe 8" or more diameter	241.00
Each suppression opening (each head of the system)	7.50
Alteration to existing system	73.00
Flammable and Bulk Storage Tanks:	
Tanks under 500 Gallons	55.00
Tanks under 5,000 Gallons	70.00
Tanks under 20,000 Gallons	95.00
Tanks under 50,000 Gallons	110.00
Tanks under 200,000 Gallons	124.00
Tanks over 200,000 Gallons	235.00

Buildings

Application Fee (Non-refundable)	53.00
Miscellaneous	73.00
Plan Review Deposits (Non-refundable):	
Single Family Residential	620.00
Commercial Alteration	251.00
New Commercial/Industrial Building	1,240.00
Commercial/Industrial Addition	620.00
Building Permit Fees (all use groups):	
Valuation to \$1,000	59.00
Valuation \$1,001 to \$10,000	59.00 + 15.00 per 1,000 over 1,000
Valuation \$10,001 to \$100,000	235.00 + 6.00 per 1,000 over 10,000
Valuation \$100,001 to \$500,000	990.00 + 6.00 per 1,000 over 100,000
Valuation \$500,001 and over	4,290.00 + 6.00 per 1,000 over 500,000
Residential Bond (5% Retained)	580.00
Temporary C/O Refundable Bond	600.00
Multi-Family Bond (5% Retained)	865.00
Commercial Bond - New or Addition (5% Retained)	1,760.00
Industrial Bond - New or Addition (5% Retained)	3,510.00
Mobile Homes	164.00
Plan Review Fee:	
Valuation \$0 - \$500,000	0.0040 of valuation but not less than 100.00
Valuation over \$500,000	2,520.00 + 0.0015 of valuation over 500,000
Residential Plan Review: If Plan Number is on File	124.00
Additional Expedited Commercial Interior Alteration Plan Review Fee	228.00
Miscellaneous Plan Review	73.00
Misc. Items (concrete, antennas, awnings, sheds, canopies, tents, gazebos, decks, porches, reroofs)	76.00
Pigeon Loft Inspection	76.00
Use Permit (tenant space)	106.00
Fire Repair/Water Repair/Storm Repair	Based on valuation but not less than \$294.00
Fire Inspection Fee (New City Businesses)	100.00
Spray Booth	73.00
Solar Panel	147.00
Reinspection Fee	73.00
Demolition:	
Plan review and administration base fee	74.00 + 0.10 per square ft.
Swimming Pools:	
Above Ground	76.00
Below Ground	157.00
Signs:	
Application Fee (non-refundable)	53.00
Plan Review Fee	74.00
Permanent	162.00
Temporary	72.00
Contractor Registration Fee	31.00
Residential Basement Finish	256.00
Residential Interior Finish	256.00
Minor Commercial Alterations under 400 sq. ft.	242.00

Sec. 3.03

CITY ADMINISTRATION:

Amusement Device License (2-year)	795.00
Amusement Device Distributor License (2-year)	265.00
Attorney Services	Attorney fees & costs
Auction Sales License (per day)	25.00
Auctioneer License	64.00
Banquet & Event Facility License	520.00
Renewal Fee	260.00
General Business License Annual Fee	60.00
Carnival/Festival License	82.00 + 6.00 each booth, ride, etc.
Cigarette Vending Machine License	73.00 + 6.00 each additional machine
Commercial Outdoor Patio Space License:	520.00
Renewal Fee	260.00
Renewal Fee with Major Material Modifications	520.00
Death and Birth Certificate (Non-FOIA):	26.00
Additional Copies (Non-FOIA)	9.50
Dog License:	
Newly Acquired Dog - Jan. 1 to Oct. 31 OR License Renewal - Jan. 1 to Mar. 31:	
Spayed/Neutered Dog:	
1-Year License	11.00
2-Year License	17.00
3-Year License	23.00
Unaltered Dog:	
1-Year License	24.00
2-Year License	44.00
3-Year License	64.00
Newly Acquired Dog - Nov. 1 to Dec. 31	
Spayed/Neutered Dog:	
1-Year License	6.00
Unaltered Dog:	
1-Year License	12.00
Newly Acquired Dog - Registering later than 30 days after acquisition:	
Additional Late Fee	12.00
License Renewal - After Mar. 31:	
Additional Late Fee	12.00
Senior (60+) Owner	No charge
Service Dog	No charge
Potentially Dangerous Dog Annual License Fee	63.00
Replacement Dog Tag	6.00
Fire Inspection Fee (new City businesses – charged by Building)	100.00
Going Out of Business Sales License	50.00
Renewal Fee	50.00
House Moving License	82.00
Industrial Development District Filing Fee	1,100.00
Industrial Facilities Exemption Certificate Filing Fee	2,360.00
Industrial Facilities Exemption Certificate Application Amendment Fee	1,100.00
Industrial Facilities Exemption Certificate Transfer Fee	1,100.00

New Personal Property Exemption Fee	2,360.00
Junk Yard License	310.00
Medical Marijuana Location Registration Fee	800.00
Mobile Vending License	216.00
Pawnbroker License	500.00
Refuse Collection License	113.00 + 7.00 each truck
Secondhand Goods Merchant Registration Fee	118.00
Snow Removal License	221.00
Solicitor/Peddler License	141.00
Tattoo Permit	640.00
Taxi License (annual fee)	111.00 + 12.00 per vehicle
Massage Establishment License:	730.00
Renewal Fee Massage Establishment License	375.00
Passport Acceptance Fee	35.00
Passport Photo	20.00
Precinct Map	5.50
City Street Map	6.50
Zoning Map	6.50
City Budget	59.00
Capital Improvement Program	39.00
City Financial Audit	39.00
Collective Bargaining Agreement	6.90
Voter and Business Registry Labels (per page)	1.65
Voter and Business Registry Lists (per computer hour)	Payroll + 0.05/page
Voter List	36.00
Liquor License: Class C	2,370.00
Tavern	2,370.00
SDD & SDM	2,370.00
Entertainment and/or Dance Permit	2,370.00
Extended Hours Permit	2,370.00
Shareholder Partial Transfer	1,170.00
Hotel/Motel License:	2,370.00
Renewal Fee Hotel/Motel License	1,170.00
Certifications	7.00
Photo Copies – Black & White (Non-FOIA):	2.15
Additional Pages – Black & White (Non-FOIA)	0.30
Photo Copies – Color (Non-FOIA):	2.15
Additional Pages – Color (Non-FOIA)	0.85
Microfilm Copies (per page) (Non-FOIA)	5.90
Recording Fee (formerly Encroachment Fee)	50.00
Notary Fee	10.00
Fireworks Display Permit	795.00
Close Proximity Pyrotechnic Display Permit	795.00
Sterlingfest Art Fair Applications:	250.00
Double Booth Fee	430.00
Corner Booth Additional Charge	36.00
Sterlingfest Art Fair Vendor Jury Fee (Non-Refundable)	19.00
Sterlingfest Booth – Food Cart Vendors	680.00
Sterlingfest Booth - Restaurateurs	1,570.00

DVD Dubs:	
Resident (Non-FOIA)	33.00
Non-Resident (Non-FOIA)	43.00
Gazebo Rental (per event):	
Resident	66.00
Non-Resident	104.00
Gazebo Rental for Photographs Only (per 1 hour rental):	
Resident	39.00
Non-Resident	52.00
Sterling Heights Magazine Advertisement Fees:	
Full Page, Premium (Covers)	1,560.00
Full Page Ad (Two Color)	1,040.00
One-Half Page Ad (Full Color)	624.00
One-Half Page Ad (Two Color)	520.00
One-Fourth Page Ad (Full Color)	312.00
One-Fourth Page Ad (Two Color)	260.00
Business Card Ad (Full Color)	104.00
Business Card Ad (Two Color)	78.00
Three-Edition Ad Commitment (Minimum)	20% Discount
Municipal Civil Infraction:	
Each Violation	150.00
First Repeat Offense	375.00
Second Repeat Offense	750.00
Third and Subsequent Repeat Offenses	1,500.00
Municipal Civil Infraction (Failure to Obtain Amusement Device/Amusement Device Distributor License):	
First Violation	500.00
First Repeat Offense	500.00
Reduced Fee if License Obtained Prior to Court Appearance	150.00
Second Repeat Offense	750.00
Third and Subsequent Repeat Offenses	1,500.00
Municipal Civil Infraction (Failure to Comply with Owner/Keeper of a Potentially Dangerous Dog Requirements):	
First Violation	500.00
First Repeat Offense	750.00
Second and Subsequent Repeat Offenses	1,000.00
Municipal Civil Infraction (Failure to License a Dog with the City Clerk):	
First Violation	500.00
First Repeat Offense	750.00
Reduced Fee if Licensed Prior to Court Appearance	150.00
Second and Subsequent Repeat Offenses	1,000.00

Sec. 3.04

ECONOMIC DEVELOPMENT OFFICE:

Brownfield Redevelopment Auth./Local Dev. Finance Auth. Fees:	
Application Fee (one-time up front)	560.00
Tax Increment Plan Annual Administrative Fee	2,750.00

Sec. 3.05

ENGINEERING OFFICE:

Review Fees:

Site Plan	489.00 + 78.00/acre + 1.3% of site imp.cost
Multiple Developments	489.00 + 78.00/acre + 1.3% of site imp.cost
Cluster Developments	489.00 + 78.00/acre + 1.3% of site imp.cost
Site Condominiums	489.00 + 78.00/acre + 1.3% of site imp.cost
Subdivisions	1.3% of estimated site improvement costs

Plan Revision Review Fee 104.00

Design Fees:

Construction plans and specifications -

*Class 1	7.0% of construction costs
**Class 2	8.7% of construction costs

Field engineering and contract administration -

*Class 1	2.4% of construction costs
**Class 2	2.7% of construction costs

Engineering Bid Packet Fee 54.00

R.O.W. Permits:

Review Fees – Public Improvements	1.3% of construction cost (\$50 minimum)
Review Fees – Privately Owned Facility	\$0.05/linear foot (\$50 minimum)
Inspection	Payroll +180%

Telecommunications ROW Application Fee 737.00

Major Road Residential Drive Approach (Review & Inspection) 270.00

Staking Fees Payroll + 180%

Inspection Fees:

Site Plan	Payroll +180%
Multiple Development	Payroll +180%
Cluster Development	Payroll +180%
Site Condominiums	Payroll +180%
City Construction Projects	Payroll +180%
Subdivisions	Payroll +180%
Inspections by Consultants	Consultant Fee +10%

Private Development Engineering Consultant Fee Consultant Fee +10%

Sidewalk Repair and Gap Programs Cost +20%

Easement Vacations Attorney fee+ 275.00

Easement Encroachments 295.00

Building Number Assignments (per address) 29.00

S.E.S.C. Review Fee for:

Commercial, Industrial, Multi-Family, Subdivision	¼ of 1% of first \$500,000.00 + 1/8 of 1% over \$500,000 (\$50.00 minimum)
Single-Family Residential House	77.00
Underground Private Utility	0.05 linear foot (50.00 minimum)

S.E.S.C. Inspection Fee (per inspection) 52.00

S.E.S.C. Inspection by Consultant Consultant fee +10%

S.E.S.C. Permit Renewal Fee (\$50 min.) 10% of Permit Fee

Water & Sewer Permit Revision Review Fee 117.00

Public Services Agreement Execution Fee 40.00

Recording Fee 50.00

Water & Sewer Debt Service Agreement Finance Charge 20%

Document Copying for:

24" x 36" Prints (Xerox 2510 or blueline) - each	9.50
34" x 34" Prints (Xerox 2510 or blueline) - each	9.50
Larger than 34" x 34" (Xerox 2510 or blueline) - each	9.50
Topographic Map 36" x 36" (blueline)	49.00
Planimetric Map 36" x 36" (blueline)	32.00
Overall Watermain Map (blueline)	12.00
Overall Sanitary Sewer Map (blueline)	12.00
Overall Storm Sewer Map (blueline)	12.00
Master Storm Sewer Plan (book form)	56.00
Master Watermain Plan (book form)	44.00
Master Sanitary Sewer Plan (book form)	44.00
Master Road Plan (book form) 1998 HRC	56.00
Municipal Civil Infraction for Various Soil Erosion and Sedimentation Control Regulations:	
First and Subsequent Repeat Offenses	750.00
Municipal Civil Infraction for Unabated Knowing Violations of City Code Chapter 17:	
Each Violation	5,000.00
First Repeat Offense	7,500.00
Second and Subsequent Repeat Offenses	10,000.00
Municipal Civil Infraction for Unabated Knowing Violations After a Notice of Determination:	
Each Violation	10,000.00
First Repeat Offense	15,000.00
Second and Subsequent Repeat Offenses	20,000.00

* Class 1 projects include drain enclosures, channel improvements, sanitary sewer, water main, and pavement overlay.

** Class 2 projects include new road construction or reconstruction, bridges, pumping stations, etc.

Sec. 3.06

FIRE DEPARTMENT:

Fire Reports: First Page (Non-FOIA)	14.00
Additional Pages (Non-FOIA)	1.00
Digital Photographs:	
5" x 7" Color Print (Non-FOIA)	39.00
8" x 10" Color Print (Non-FOIA)	39.00
8" x 10" Contact Sheet (Non-FOIA)	39.00
Compact Disc (Non-FOIA)	32.00
Burning Permit	235.00
Fireworks Sales Permit	795.00
Fireworks Display Permit	795.00
Close Proximity Pyrotechnic Display Permit	795.00
Board of Code Appeals	300.00
Witnessed Acceptance Test Fee	193.00
Off-Hour Witnessed Acceptance Test Fee (3 hour minimum)	897.00
Each additional hour	299.00
Reinspection Fee for Witnessed Acceptance Test	193.00
Phase I Site Inspection (1 hour minimum)	67.00 + 42.00 per hour
Special Fire Prevention Inspection (festivals, craft shows, carnivals, haunted houses, flea markets):	
Each Inspection	212.00
Each Re-Inspection	212.00

Off-Hour Inspection (3 hour minimum)	299.00
Each Additional Hour	90.00
Off-Hour Re-Inspection (3 hour minimum)	299.00
Each Additional Hour	90.00
Plan Review Fee	182.00
Resubmitted Plan Review Fee	60.00
Explosive Materials Permit Fee	230.00
Requested Fire Services (Schools, Businesses, Hazmat Incidents, etc.)	Cost+30%
Reinspection Fees:	
First Reinspection	27.00
Second and Subsequent Reinspections	129.00
Medical Fees:	
BLS Non-Emergency	485.00
Resident Discounted Fee	435.00
BLS Emergency	600.00
Resident Discounted Fee	550.00
ALS Non-Emergency	635.00
Resident Discounted Fee	585.00
ALS Level I Emergency	725.00
Resident Discounted Fee	650.00
ALS Level II Emergency	900.00
Resident Discounted Fee	800.00
Advanced Life Support Treat No Transport (subject to insurance)	485.00
Resident Discounted Fee	435.00
Oxygen	46.00
Mileage (per patient mile)	16.00
CPR Classes (per person)	73.00
False Alarm Fees: (within a 12 month period)	
First Response	No Fee
Second Response	185.00
Third Response	355.00
Fourth and Subsequent Responses	715.00
Municipal Civil Infraction:	
First Offense Each Violation	150.00
First Repeat Offense	375.00
Second Repeat Offense	750.00
Third and Subsequent Repeat Offenses	1,500.00
Municipal Civil Infraction for Violation of a Stop Work Order:	
First Offense Each Violation	150.00
First Repeat Offense	375.00
Second Repeat Offense	750.00
Third and Subsequent Repeat Offenses	1,500.00

Sec. 3.07

NEIGHBORHOOD SERVICES:

Administrative Warrant	215.00
Board of Ordinance Nuisance Abatement Appeals	230.00
Board of Ordinance Noxious Weed Appeals	55.00
Board of Ordinance Appeals Member Compensation (per meeting)	50.00

Cutting of noxious weeds	Contract costs + 60% administrative fee + 40.00 fine
Single Family Res. Non-Homestead Inspection Fee (biennial)	135.00
Nuisance Abatement Administrative Fee	25%
Nuisance Abatement Agreement Execution Fee	Attorney Fee + 25%
Sidewalk Snow Removal Fee	Cost + 25% + 65.00
Claimed Signs:	
16 sq. ft. or less	5.00 ea.
17 – 31 sq. ft.	25.00 ea.
32 sq. ft. and over	120.00 ea.
Reinspection Fee	65.00
Real Estate Sign Removal Fee	Contract Costs + 25% Administration Fee
Municipal Civil Infraction (Residential Parking and Signs):	
Each Violation	100.00
First Repeat Offense	250.00
Second and Subsequent Repeat Offenses	500.00
Municipal Civil Infraction for Prohibited Parking during a Snow Emergency (within a 2-year period):	
Each Violation	25.00
First Repeat Offense	100.00
Second and Subsequent Repeat Offenses	125.00

Sec. 3.08

PARKS & RECREATION:

Pavilion Rental:	
Dodge Park 1 & 2	
Weekday (Resident)	100.00
(Non-Resident)	150.00
Weekend (Resident)	130.00
(Non-Resident)	190.00
Dodge Park 4	
Weekday (Resident)	60.00
(Non-Resident)	90.00
Weekend (Resident)	70.00
(Non-Resident)	105.00
Farmstead & Nelson	
Weekday (Resident)	90.00
(Non-Resident)	135.00
Weekend (Resident)	120.00
(Non-Resident)	180.00
Security Deposit	100.00
Picnic Kits:	
Weekday (Resident)	14.00
(Non-Resident)	21.00
Weekend (Resident)	34.00
(Non-Resident)	51.00
Nature Center Classes:	
School Field Trips (WCS/UCS Schools)	37.00
(All Other Districts per class)	54.00

Children’s Nature Classes (3 wk) (Resident)	22.00
(Non-Resident)	32.00
Adult Nature Classes (6 wk) (Resident)	50.00
(Non-Resident)	74.00
Nature Center Archery (Resident)	12.00
(Non-Resident)	15.00
Scout Badge Classes	10.00
Birthday Parties (Resident)	124.00
(Non-Resident)	162.00
Parent & Tot Classes:	
1 Child Per Family (Resident)	57.00
(Non-Resident)	84.00
2 Children Per Family (Resident)	63.00
(Non-Resident)	93.00
Summer Playground:	
Resident	125.00
Non-Resident	187.00
Field Trip Bus Fee (Per Person)	9.00
Adaptive Recreation Dances:	
Preregistered (Resident)	10.00
(Non-Resident)	13.00
Registration at the Door (Resident)	12.00
(Non-Resident)	16.00
Staff Registration	5.00
Prom Dance – Individual (Resident)	23.00
(Non-Resident)	34.50
Adaptive Recreation Playgrounds:	
P.O.H.I. – Individual (Resident)	255.00
(Non-Resident)	382.00
P.O.H.I. – Family (Resident)	459.00
(Non-Resident)	688.00
C.I. – Individual (Resident)	255.00
(Non-Resident)	382.00
C.I. – Family (Resident)	459.00
(Non-Resident)	688.00
Autism Day Camp (Resident)	694.00
(Non-Resident)	902.00
Adaptive Recreation:	
Meal Prep (Resident)	20.00
(Non-Resident)	30.00
Exercise (Resident)	37.00
(Non-Resident)	55.00
Softball – Individual (Resident)	54.00
(Non-Resident)	70.00
Softball – 2nd player - Same Family (Resident)	44.00
(Non-Resident)	59.00
Softball – 3rd player - Same Family (Resident)	34.00
(Non-Resident)	49.00
Basketball (Resident)	48.00
(Non-Resident)	62.00

Christmas Dance (Resident).....	20.00
(Non-Resident)	26.00
Farmers Market:	
Advanced Pay-Full Season	345.00
Per-Day Rate	25.00
Electricity (Additional Fee Per Day)	7.00
Vendor Alcohol Permit Per Day	7.00
Vendor Alcohol Permit Full Season	53.00
Food Truck/Vendor (Rate per day)	75.00
Splash Pad:	
Resident	0.00
Non-Resident	5.00
Ice Rink:	
Resident	0.00
Non-Resident	5.00
Skate Rental	3.00
Dodge Park Carriage Rides:	
Couple	75.00
Foursome	100.00
Dog Park Annual Membership:	
Resident	12.00
Non-Resident	24.00
Senior Resident	10.00
Senior Non-Resident	20.00
Drop-in Gym Fee:	
Resident	0.00
Non-Resident	5.00
Coffeehouse Tickets:	
Advance Tickets (Resident)	18.00
(Non-Resident)	22.00
Subscription (Resident)	28.00
(Non-Resident)	36.00
At the Door Sales (Resident)	18.00
(Non-Resident)	24.00
Karate (10 weeks):	
Resident	60.00
Non-Resident	78.00
Yoga/Fitness Classes (6 weeks):	
Resident	44.00
Non-Resident	57.00
Home Alone Safety:	
Resident	16.00
Non-Resident	21.00
Babysitting:	
Resident	32.00
Non-Resident	41.00
Sporties for Shorties	
Resident	37.00
Non-Resident	48.00
Double Header Softball	940.00

Single Header Softball	610.00
Co-ed Kickball	340.00
Sand Volleyball League	263.00
Ball Field Rental Fees – Seasonal:	
Delia or LWB Park (per field per day):	
MABF Teams/Church Teams	448.00
All Other Users	476.00
All Users – Lighted Fields Additional Fee (per day)	66.00
Additional Teams on Permit (per team)	54.00
Donovan Park (per field per day):	
MABF Teams/Church Teams	385.00
All Other Users	410.00
All Users – Lighted Fields Additional Fee (per day)	46.00
Additional Teams on Permit (per team)	54.00
Ball Field Rental Fees – Daily:	
Delia or LWB Park (per field per day):	
MABF Teams/Church Teams	75.00
All Other Users	86.00
All Users – Lighted Fields Additional Fee (per day)	66.00
Donovan Park (per field per day):	
MABF Teams/Church Teams	67.00
All Other Users	77.00
All Users – Lighted Fields Additional Fee (per day)	46.00
Ball Field Request to Groom/Stripe Additional Fee	Cost+25%
Soccer Field Rental Fees (per field per season):	
Travel Clubs:	
Seasonal 1-3 days/week	634.00
Seasonal 4-7 days/week	947.00
Camp/Other:	
Weekly (one week only)	225.00
Daily	95.00
Youth Baseball/Softball:	
Early Registration:	
Resident	150.00
Non-Resident	195.00
Registration	
Resident	165.00
Non-Resident	215.00
Late Registration	
Resident	190.00
Non-Resident	247.00
Daddy/Daughter Dance:	
Resident per person	26.00
Non-Resident per person	33.00
Mother/Son Cookout:	
Resident Couple	21.00
Non-Resident Couple	27.00
Gymnastics:	
45 minute Class (Resident)	52.00
(Non-Resident)	78.00

One Hour Class (Resident)	63.00
(Non-Resident)	96.00
Dance:	
Fall Session (Resident)	60.00
(Non-Resident)	78.00
Winter/Spring Session (Resident)	93.00
(Non-Resident)	121.00
30 Minute Dance Classes:	
Fall Session (Resident)	48.00
(Non-Resident)	60.00
Winter/Spring Session (Resident)	59.00
(Non-Resident)	76.00
Senior Center Activities:	
Arthritis Exercise (Resident)	6.00
(Non-Resident)	8.00
Bowling League (Resident)	17.00
(Non-Resident)	25.00
Exercise (Resident)	6.00
(Non-Resident)	8.00
Line Dance (Resident)	6.00
(Non-Resident)	8.00
Senior News Subscription per year (Resident)	12.00
(Non-Resident)	18.00
Stained Glass Class (Resident)	6.00
(Non-Resident)	8.00
Tai Chi (Resident)	6.00
(Non-Resident)	8.00
Zumba Gold (Resident)	6.00
(Non-Resident)	8.00
Pickleball League (Resident)	48.00
(Non-Resident)	62.00
Seasonal Events (Resident)	16.00
(Non-Resident)	20.00
Holiday Party (Resident)	20.00
(Non-Resident)	24.00
Senior Center Annual Membership (Resident)	16.00
(Non-Resident)	32.00
Senior Bus Trip:	
1 day.....(Resident)	10.00
(Non-Resident)	15.00
2-4 days....(Resident)	17.00
(Non-Resident)	25.00
Extended..(Resident)	36.00
(Non-Resident)	53.00
SMART Bus Day Trips: (Resident)	5.00
(Non-Resident)	7.00
Parks and Recreation Plan	10.25

Sec. 3.09

PLANNING:

Special Approval Land Use/Planned Unit Development	656.00
Temporary Use Planning Commission	478.00
Temporary Use Administrative Review	290.00
Variances to Subdivision Regulations	490.00
Right-of-Way Vacations	720.00
Rezoning Petition:	
First Acre	2,015.00
Additional Acre	77.00
Revisions to Approved Conditional Rezoning Agreements	amount consistent with original fee
Public Hearing Postponements (Petitioner Requested)	52.00
Ordinance Text Amendment	2,015.00
Subdivision Plat/Site Condominium	1,580.00
Each lot over 100 lots	10.00
Site Plan Review: (incl. Landscape Plan, Inspection and Tree Preservation Administrative Fee)	
First Acre	1,280.00
Additional Acre	208.00
Master Land Use Report	47.00
Master Land Use Map	14.00
Subdivision Plat Print (per sheet)	14.00
Planning Commissioner Compensation (per meeting)	100.00
Board of Zoning Appeals Member Compensation (per meeting)	100.00
Alternate Member Compensation (per meeting)	30.00
Zoning Board of Appeals:	
Variance (Regular Meeting)	490.00
Variance (Special Meeting)	950.00
Municipal Civil Infraction:	
Each Violation	150.00
First Repeat Offense	375.00
Second Repeat Offense	750.00
Third or Subsequent Repeat Offenses	1,500.00

Sec. 3.10

POLICE DEPARTMENT:

Police Reports:	
First Page (Non-FOIA)	14.00
Additional Pages (Non-FOIA)	2.00
Clearance Letter	20.00
Noncriminal Fingerprint Card	32.00
Photos: 8" x 10" Color (Non-FOIA)	37.00
5" x 7" Color (Non-FOIA)	35.00
8" x 10" Contact Sheet (Non-FOIA)	35.00
Compact Disc (Non-FOIA)	50.00
Administrative Towing Fees: (Charged to Towing Company)	
Inspection of VIN	30.00
Reports on TR-52 Tracking	35.00

Administration and Presence at Auction	660.00
Audio Tape Duplication Fee (Non-FOIA)	46.00
Video Tape, DVD, CD Duplication Fee (Non-FOIA)	50.00
Animal Give-up Fee:	
No Euthanasia	50.00
Euthanasia	90.00
Animal Impoundment Fee (Released from Station)	30.00
Macomb County Daily Animal Care Fee	30.00
Animal Trap Rental Deposit	50.00
Animal 10-Day Quarantine Fee	300.00
Rabies Testing:	
Euthanasia Not Required	Cost
Euthanasia Required	Cost
Treatment Rendered to an Animal	Cost
Use of Tranquilizer Equipment (County)	Cost
County Animal Control Officer Fee	Cost
Personal Breathalyzer Test (PBT)	31.00
Booking Photo (Non-FOIA)	14.00
Notary Fee for Gun Permits	10.00
Park Alcohol Permit Fee	41.00
Temporary Liquor License Application Fee:	200.00
Outdoor Service Permit	295.00
Towed Vehicle Impound Fee	33.00
Correctable Traffic Violation	10.00
Warrant Fee (All Warrants)	10.00
False Alarm Fees: (within a 12 month period)	
First Response	No fee
Second Response	No fee
Third Response (Residential)	42.00
Third Response (Non-Residential)	113.00
Fourth Response (Residential)	74.00
Fourth Response (Non-Residential)	230.00
Fifth and Subsequent Responses (Residential)	153.00
Fifth and Subsequent Responses (Non-Residential)	456.00
Municipal Civil Infraction (including Animal Control Regulations):	
Each Violation	150.00
First Repeat Offense	375.00
Second Repeat Offense	750.00
Third and Subsequent Repeat Offenses	1,500.00
Municipal Civil Infraction for Prohibited Parking during a Snow Emergency (within a 2-year period):	
Each Violation	25.00
First Repeat Offense	100.00
Second and Subsequent Repeat Offenses	125.00
Municipal Civil Infraction for Youth Curfew Violations:	
Each Violation	25.00
First Repeat Offense	50.00
Second and Subsequent Repeat Offenses	100.00
Municipal Civil Infraction for Violation of Bicycle Regulations (City Parks):	
Each Violation	10.00
First Repeat Offense	25.00
Second and Subsequent Repeat Offenses	50.00

Sec. 3.11

PUBLIC LIBRARY:

Overdue fines (per day):	
Hardcover Books (maximum \$16.00)	0.25
Paperback Books (maximum \$6.00)	0.25
Magazines (maximum \$6.00)	0.25
Audios (maximum \$16.00)	0.25
Compact Discs (maximum \$16.00)	0.25
DVD's (maximum \$16.00)	0.25
Replacement Library Card	3.00
Suburban Library Cooperative Non-Resident Library Card	200.00
Black & White Copy/Computer Print	0.10
Color Copy/Computer Print	1.00
Internet Use Without Library Card	No fee
Municipal Civil Infraction:	
Each Violation	75.00
First Repeat Offense	150.00
Second or Subsequent Repeat Offenses	300.00

Sec. 3.12

PUBLIC WORKS DEPARTMENT:

Sewer Inspection	118.00
Sewer Tap	1,275.00
Sewer Capital/Unit:	
Residential	945.00
Commercial/Industrial (per 1,000 sq. ft.)	500.00
Sewer Frontage (per front ft.)	77.00
Sewage Disposal Service Only (per billing)	95.00
Residential and Commercial Water Meters:	
¾" Remote	505.00
1" Remote	580.00
1 ½" Remote	860.00
2" Compound Remote	2,240.00
3" Compound Remote	3,970.00
4" Compound Remote	5,570.00
6" Compound Remote	8,260.00
Damaged Meter Fee 5/8" - 3/4"	213.00
Water Inspection	117.00
Water Tap:	
1"	1,210.00
1 ½"	1,670.00
2"	1,960.00
3"	3,920.00
4"	4,290.00
6"	4,860.00
Additional Charge for 86 ft. wide street:	

1"	410.00
1 ½"	460.00
2"	600.00
Additional Charge for 120 ft. wide street:	
1"	750.00
1 ½"	1,010.00
2"	1,270.00
Additional Charge for 204 ft. wide street:	
1"	1,830.00
1 ½"	2,340.00
2"	3,350.00
Water Capital/Unit:	
Residential	730.00
Commercial/Industrial (per 1,000 sq. ft.)	420.00
Water Frontage (per front ft.)	46.00
Monitor Surcharge	per GLWA Indust. Waste Control Rate Structure
Water Turn On Fee	103.00
Water Service Fee (avoidable & repeat visits)	113.00
Water Service Abandonment Fee:	
Residential	530.00
Commercial	Contract Costs + 1,060.00
Sewer Service Abandonment Fee	117.00
Water Service Re-Use Fee:	
Residential	530.00
Commercial	Contract Costs + 1,060.00
Sewer Service Re-Use Fee	117.00
Water Meter Testing Fee	116.00
Water Meter Rescheduling Fee	103.00
24 Hour and 48 Hour Bacteria Sampling	215.00
Non-Compliance with Service Request	265.00
Non-Compliance with Back Flow Fee	265.00
Water Meter Interface Unit (MIU) Opt-out Enrollment fee (one time)	250.00
Manual Read Fee for MIU Opt-Out Program (monthly)	25.00
Automatic Fixed Network Meter Read Permit	195.00
Final Water Meter Read	41.00
Final Water & Sewer Bill Preparation Fee	19.00
Citizen Water Service Request – after hours	103.00
Public Works Services Provided	Cost+25%
Water Meter Removal/Reinstallation for common area irrigation system (one-time fee/year)	103.00
Landlord/Tenant Affidavit Filing Fee	265.00
Fire Hydrant Rental – Payable by City	29.50
Private Use of Fire Hydrant:	
Per Hydrant	110.00 per month + 390.00 water usage dep.
Bypass Inspection Fee	Back bill + 170.00
Common Area Irrigation System Permit	450.00
Planting of tree in right-of-way	275.00
Culvert installation permit	106.00
Ditch enclosure permit	106.00
Monitoring well installation permit	510.00
Sewer connection to discharge treated ground water	510.00
Special Pickup/Additional Refuse Collection	Contract costs + 25% administrative fee

Refuse Collection Fees (Schools)	Contract costs
Refuse Collection Fees (Mobile Home Parks and Apartment Complexes)	Contract costs +
	5% administrative fee – refuse taxes paid
Curbside Recycling License (min. \$1,500/year)	1% of program revenue based upon previous yr
Debris Removal Fee	Contract Costs + 25% administrative fee
Tree Branch Chipping Fee (in-house)	116.00
Fleet Services Requested by Other Cities	Cost+30%
Municipal Civil Infraction:	
Each Violation	150.00
First Repeat Offense	375.00
Second Repeat Offense	750.00
Third and Subsequent Repeat Offenses	1,500.00
Municipal Civil Infraction for Trash Placed at Curb Outside of Permitted Hours:	
Each Violation	25.00
First Repeat Offense	50.00
Second and Subsequent Repeat Offenses	100.00
Municipal Civil Infraction for Violation of a Mandatory Water Restriction:	
Each Violation	25.00
First Repeat Offense	50.00
Second and Subsequent Repeat Offenses	100.00
Municipal Civil Infraction for Raking Leaves Into Street:	
Each Violation	25.00
First Repeat Offense	50.00
Second and Subsequent Repeat Offenses	100.00

Sec. 3.13

TREASURY OFFICE:

Bounced Check Fee	30.00
Delinquent Bill to Tax Roll Penalty (excluding Water & Sewer)	17%
Late Payment Penalty	6%
Penalty Assessment on Delinquent Taxes	3%
Attorney Review Fee for Liens or Discharges	86.00
Subordination of Lien	570.00
Annual Lien Penalty	6% + lien filing costs
O.U.I.L./O.U.I.D.	355.00 + additional reimbursements
Property Tax Administration Fee (P.T.A.F.)	1%
Municipal Civil Infraction for Failure to Pay Police or Fire False Alarm Invoices:	
Each Violation	150.00
First Repeat Offense	375.00
Second Repeat Offense	750.00
Third and Subsequent Repeat Offenses	1,500.00

ARTICLE IV

The City Manager is hereby authorized to make transfers within the budgetary centers established in this ordinance but all transfers between budgetary centers, contingencies, reserves, and fund balances shall be made only by further action of the City Council pursuant to law; the City Manager is hereby authorized to sign letters of severance after notifying the City Council and establish City programs which are a de minimis, but necessary expenditure for the benefit of the recipient employee and funded through appropriations in this ordinance; the City Manager is hereby authorized to release bidding documents for those capital items and recurring commodities expressly authorized within appropriations in this ordinance for public review by the City Council following receipt of bids.

ARTICLE V

SEVERABILITY

If any clause, sentence, paragraph, or part of this ordinance, or the application thereof to any person or circumstance, shall for any reason be adjudged by any Court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair, or invalidate the remainder of this ordinance and the application of such provision to other persons or circumstances, but shall be confined in its operation to the clause, sentence, paragraph, or part thereof directly involved in the controversy in which such judgment shall have been rendered and to the person or circumstances involved. It is hereby declared to be the legislative intent of this body that the ordinance would have been adopted had such invalid provision not been included.

ARTICLE VI

EFFECTIVE DATE

This ordinance shall become effective upon publication.

AYES:

NAYES:

ABSENT:

City of Sterling Heights
City Clerk