



Board of Trustees
**Police and Fire
Retirement System**
Act 345



A Pension Plan and Trust Fund
41625 Ryan Rd.
Sterling Heights, Michigan 48314-3945

John Lamerato
President
Kelly Burgan
Secretary
Randall Schwarb
Trustee
Robert Maleszyk
Trustee
Mary Chavez
City Treasurer

VanOverbeke, Michaud & Timmony, P.C.
Legal Counsel

REGULAR MEETING MINUTES OF THE
STERLING HEIGHTS
POLICE AND FIRE RETIREMENT SYSTEM, ACT 345
JANUARY 21, 2021
REGULAR MEETING

"To mitigate the spread of the novel coronavirus (COVID-19), a new strain of coronavirus that had not been previously identified in humans which can easily spread from person to person and can result in serious illness or death, the meeting is being held electronically in accordance with Section 3a the Open Meetings Act in an effort to protect the health and safety of the public." Members of the public wishing to participate in the meeting may do so by clicking on the link below or calling into the meeting. You may also direct any questions or comments to the Board via email at kdzwonkowski@sterling-heights.net.

<https://zoom.us/j/93461486653?pwd=dkN1amhWeEdoZC9WRXIXYmJXaGkvZz09>

Meeting ID: 934 6148 6653

Passcode: 319149

1. President Lamerato called the regular meeting of the Police and Fire Retirement System to order at 3:30 pm.
2. Board Members Present: Lamerato (located in Sterling Hts, MI), Burgan (located in St. Clair Shores, MI), Schwarb (located in Macomb, MI), Maleszyk (located in Sterling Hts), Clark (located in Sterling Hts, MI). Also present: Tim Brice, representing The Brice Group/Morgan Stanley Graystone Consulting; Tom Michaud, Legal Counsel; and Kerrie Dzwonkowski, Pension Technician.
3. APPROVAL OF CONSENT AND REGULAR AGENDAS
Motion by Schwarb, supported by Burgan, to approve the consent agenda as presented. Ayes: All. The motion carried unanimously.
Motion by Schwarb, supported by Burgan, to approve the regular agenda as presented. Ayes: All. The motion carried.
4. APPROVAL OF MINUTES
No corrections were made to the draft minutes of the regular meeting of December 17, 2020.
Motion by Maleszyk, supported by Schwarb, to approve the minutes as presented. Ayes: All. The motion carried unanimously.
5. CITIZEN PARTICIPATION
Maja Ben a journalist from Fund Map was in attendance but made no comments.
6. REPORT FROM LEGAL COUNSEL
Mr. Michaud stated that the Open Meetings Act for virtual meetings has been extended through April 1, 2021.

CONSENT AGENDA

7. CORRESPONDENCE

- a. Other correspondence received from:
 - 1. Morgan Stanley – correspondence regarding purchasing investments
 - 2. Robbins Geller Rudman & Dowd LLP – Settlement Report

8. BILLS AND EXPENDITURES

a. Checking Account Summary

Beginning Balance	\$2,945.29	12/1/20	
Additions (1)	\$5,000.00		
Subtractions (1)	\$31.78		
1. 12/17 CK 2098	31.78		KD – Zoom meetings
Electronic withdrawals (7)	\$4,020.73		
1. 12/2	380.44		IRS Fed. Tax w/h
2. 12/9 DD 1125	1,325.77		Contract Payment – KD
3. 12/11	87.84		Contract fee – Gurin & Gurin
4. 12/16	380.46		IRS Fed. Tax w/h
5. 12/21	140.00		Michigan St. tax w/h
6. 12/23 DD 1126	1,325.78		Contract Payment KD
7. 12/30	380.44		IRS Fed. Tax w/h
Ending Balance	\$3,892.78	12/31/20	

- d. Transmittal of Checks
 - 1. None

9. FUNDS MANAGEMENT

a. The current value of funds as of December 31, 2020 is detailed below:

Clearing account	\$	2,178,704.30
Winslow	\$	13,873,007.27
Janus	\$	17,124,137.51
Eagle	\$	10,758,862.34
Confluence	\$	7,674,576.16
Rothschild	\$	15,469,805.87
Earnest	\$	20,731,669.36
Aristotle	\$	38,311,592.69
Western	\$	23,044,127.29
Met West	\$	15,980,429.74
Hancock	\$	28,579,094.55
WCM	\$	41,419,735.32
EIP	\$	6,813,605.21
Victory	\$	7,216,722.26
MS Cash	\$	22,372.28
Checking account	\$	<u>3,892.78</u>
TOTAL FUNDS	\$	249,202,334.93

- b. The Board received a copy of the Summary of Employer Contributions to the Police and Fire Retirement System for the 2020 tax year as of 12/15/20. The System has received \$10,580,900.00 of the 2020/21 budget of \$11,969,088.00.

CONSENT AGENDA

9. FUNDS MANAGEMENT – cont.
 - c. Benefit Register Listing as of January 1, 2021 from Comerica Bank showing 399 retirees/beneficiaries with a payout for January of \$1,762,250.66 and a total year-to-date of \$1,942,250.66.
 - d. The current Merrill Lynch Bond index for December 2020 is 1.08%.
10. BENEFITS & PLAN ADMINISTRATION
 - a. Old Business
 1. Edwin Miller – EROP Application
Acting Fire Chief of the Fire Department has submitted an application for EROP participation effective February 16, 2021. All required paperwork is on file in the Pension Office.

REGULAR AGENDA

8. BILLS AND EXPENDITURES
 - a. Disbursements other than retiree benefit payments (bills)
 1. Disbursement to VanOverbeke, Michaud, & Timmony, PC in the amount of \$8,865.30 for legal services rendered for the period of 7/1/20 through 12/31/20.
Motion by Schwarb, supported by Burgan, to approve the disbursements as presented. Ayes: All. The motion carried unanimously.
 - b. Disbursements to retirees/members other than monthly benefit payments
 1. Jeffrey Milke – partial DROP distribution
Jeffrey Milke of the Police Department terminated his DROP retirement effective June 16, 2016. He is requesting a partial distribution of his DROP account. All paperwork is on file in the Pension Office.
 2. Chris Wisniewski – partial DROP distribution
Chris Wisniewski of the Police Department terminated his DROP retirement effective June 14, 2016. He is requesting a partial distribution of his DROP account. All paperwork is on file in the Pension Office.
 3. Paul LaBaere – partial DROP distribution
Paul LaBaere of the Police Department terminated his DROP retirement effective June 16, 2017. He is requesting a partial DROP distribution of his DROP account. All paperwork is on file in the Pension Office.
Motion by Schwarb, supported by Burgan, to approve the disbursements as presented. Ayes: All. Motion carried.
9. FUNDS MANAGEMENT
 - a. Private Real Estate Review
Tim Brice reviewed the current Market Value report and our portfolio is doing extremely well. He presented a comparison report for two Private Real Estate money managers. Schwarb, Burgan, and Maleszyk are interested in America Core Realty and Lamerato is unsure. After discussion, the Board members decided to invest with America Core Realty.
Motion by Schwarb, supported by Maleszyk, to invest \$4,000,000 with American Core Realty. Ayes: All. Motion carried.

REGULAR AGENDA

10. BENEFITS & PLAN ADMINISTRATION

- a. New Business
 - 1. None

11. TRUSTEE COMMENTS

Ryan Clark stated that Mary Chavez and her new baby are doing well.

12. ADJOURNMENT

Motion by Lamerato, supported by Schwarb, to adjourn at 4:01 pm.

Ayes: All. The motion carried unanimously. The meeting is hereby adjourned.

Kelly Burgan
Secretary

KB/kd