

Library Board of Trustees  
Minutes of Meeting  
May 16, 2022  
Sterling Heights Public Library  
40255 Dodge Park  
Sterling Heights, MI 48313  
586-446-2665

- I. Call to Order  
Meeting was called to order by Chris Frezza, Chair, at 5:38p.m.
- II. Roll Call  
Members Present: Chris Frezza, Terry Hojnacki, Wendy Popko, Stacy Ziarko  
Members Excused: Kathryn McKinney
- III. Approval of Agenda  
Motion to approve the agenda was made by Hojnacki, seconded by Ziarko. Motion carried.
- IV. Approval of Minutes  
Motion to approve the minutes of the meeting of March 21, 2022 was made by Hojnacki, seconded by Frezza. Motion carried.
- V. Communication from Citizens  
There were none.
- VI. Monthly Reports, Statistics, and Correspondence
  - A. Building-Wide Stats – FY2021 / FY2022  
Board reviewed statistics. Circulation is trending up as more patrons are coming back to the library. Public computer usage is also more than double this same time last year. Library visits are also more than double what they were last year at this same time.
  - B. Monthly Issues – March and April 2022  
Board reviewed the monthly issues reports. Staffing continues to be a struggle. Two part-time Librarians were hired recently and interviews for a third position will take place soon. The Teen Advisory Board held their end of season event which was very successful and we also started a seed station in the youth services area.
  - C. Compliment/Complaint Forms

Board reviewed compliments. Compliments received for Krista Ghazar, Garrett Gaina, and the Maker Space. No complaints received.

VII. Suburban Library Cooperative

The Cooperative will be moving to a new automation system, Polaris, and a new patron catalog called Vega. The transition will occur in September, with training happening in August and September.

VIII. Friends of the Library

A. Bookstore Report

The Friends' Bookstore revenue is holding steady. A June 4<sup>th</sup> book sale will be held in the book store with a table outside the library as well.

IX. Unfinished Business

A. Presentation at City Council Meeting

Chris Frezza, as Chair of the Library Board, will do a short presentation at the June 7<sup>th</sup> City Council meeting at 7pm. Join us if you are available.

X. New Business

A. 2022/23 Library Board Meeting Dates

Motion to approve the proposed 2022/23 Library Board meeting dates was made by Ziarko, supported by Hojnacki. Motion carried.

B. Strategic Planning Focus Group Session

After the Library Board meeting, the Board and Library Director will meet with Rob Cullin and Janet Nelson from ReThinking Libraries. They are the consultants that were hired for the Library's Strategic Planning project. Focus groups will be held with staff later in May and also in early June. Resident focus groups will be held August 8<sup>th</sup> and 9<sup>th</sup> and a retreat will be held in September.

XI. Adjourn

Motion was made by Ziarko to adjourn, supported by Hojnacki. Motion carried. Meeting adjourned at 5:58 p.m.