

MINUTES

STERLING HEIGHTS HOUSING COMMISSION

July 12, 2022

Call To Order by President Venetis at 6:02 p.m.

Pledge of Allegiance and Invocation.

Roll Call. Present: Szatkowski, Taylor, Venetis, Walker Absent: Terry
Present: Executive Director Teresa Jarzab, Sabrina Bollinger, Fourmidable,

Approval of Agenda. Moved by Szatkowski, support by Taylor to approve agenda. Ayes: All.

Approval of Minutes. Moved by Venetis, support by Szatkowski to approve the May 10, 2022 minutes. Ayes: All.

Executive Director Report. Shopping trip updates. August meeting cancelled.

Budget Introduction - Sabrina Bollinger presented the proposed budgets

Monthly Financial Reports.

Moved by Szatkowski support by Taylor to accept the Schoenherr Towers Operating Summaries
Ayes: All.

Moved by Szatkowski support by Walker to accept the Voucher Program Operating Summaries.
Ayes: All.

New Business

1. **Monthly Management Reports.** Moved by Walker, support by Szatkowski to accept the monthly management reports as presented by Fourmidable. Ayes: All.
2. **Operating & Voucher Program Summaries (Register & Utility Payables).** Moved by Walker, support by Taylor, to approve the housing assistance program register and utility payables as presented by Fourmidable. Ayes: All.

Agenda

1. **Moved by Szatkowski, support by Venetis**, to approve the 2022 Streamlined Annual PHA Plan and sign certifications, under Resolution 2022-07-01.
Ayes: ALL
2. **Moved by Venetis, support by Taylor**, to approve the Legal Services Annual Professional Service Agreement with Giarmarco, Mullins & Horton, P.C., in the amount not to exceed \$15,000 and direct the Executive Director to sign the Agreement on behalf of the SHHC under Resolution 2022-07-02.
Ayes: ALL
3. **Moved by Venetis, support by Szatkowski**, to approve the Annual Professional Service Agreement with Hannah Bond CPA PLLC, in the amount not to exceed \$7,500 and direct the Executive Director to sign the Agreement on behalf of the SHHC under Resolution 2022-07-03.
Ayes: ALL
4. **Moved by Taylor, support by Venetis**, to Award the Contract to Gold Star Commercial, whose address is 264 Executive Drive, Troy MI 48083, for the Unit Turn Painting Program in the amount of \$525.00 per unit, under resolution 2022-07-04
Ayes: ALL
5. **Moved by Walker, support by Szatkowski**, to Award a one year Contract to Michelle Horgan, for Social Worker Service Provider in the amount not to exceed \$39,520.00, under resolution 2022-07-05
Ayes: ALL
6. **Moved by Venetis, support by Walker**, to approve the Amended 2020 Capital Fund Program (CFP) Budget, under Resolution 2022-07-06.
Ayes: ALL

Public Participation.

Update on water damage.

Adjourn.

Moved by Szatkowski, support by Walker to adjourn at 6:26 p.m. Ayes: All.

Respectfully submitted,

Wanda Walker, Secretary
TJ