

Library Board of Trustees  
Minutes of Meeting  
July 18, 2022  
Sterling Heights Public Library  
40255 Dodge Park  
Sterling Heights, MI 48313  
586-446-2665

- I. Call to Order  
Meeting was called to order by Chris Frezza, Chair, at 5:32p.m.
- II. Roll Call  
Members Present: Chris Frezza, Terry Hojnacki, Wendy Popko, Stacy Ziarko  
Members Excused: Kathryn McKinney
- III. Approval of Agenda  
Motion to approve the agenda was made by Ziarko, seconded by Popko. Motion carried.
- IV. Approval of Minutes  
Motion to approve the minutes of the meeting of May 16, 2022 was made by Ziarko, seconded by Popko. Motion carried.
- V. Communication from Citizens  
There were none.
- VI. Monthly Reports, Statistics, and Correspondence
  - A. Building-Wide Stats – FY2021 / FY2022  
Board reviewed statistics. Circulation and library visits continue to increase as more patrons are coming back to the library.
  - B. Monthly Issues – May and June 2022  
Board reviewed the monthly issues reports. Staffing continues to be a struggle. Two part-time Librarian positions are open with interviews being held in July. Outreach to local schools took place to promote the summer reading program. The Children's Art Garden was revamped by Sue Hobig from the Sterling Heights Nature Center.
  - C. Compliment/Complaint Forms  
Board reviewed compliments/complaints. Received two suggestion forms to add specific titles to the collection. These were forwarded to the Librarians that select

for those areas. Suggestion received to add a typewriter. If one is donated, we could add it to the makerspace. It would be too noisy for the second floor public area. Suggestion received to put current newspaper issues on the top of the magazine shelving area.

VII. Suburban Library Cooperative

The Cooperative will be moving to a new automation system, Polaris, and a new patron catalog called Vega. The transition will occur in September. Publicity for the transition will occur in August when dates are finalized.

VIII. Friends of the Library

A. Bookstore Report

The Friends' Bookstore revenue from the first 6 months of 2022 compared to 2021 has increased. The Beach Reads special sale went well and the Farmers Market sale went great also.

IX. Unfinished Business

A. Strategic Planning Survey/Sessions/Retreat

The flyer to advertise the survey and focus group sessions was put in the July water bills. When advertised on social media, board members should share the posts. Board suggested providing the flyer to Michelle Bereza-Deming so she can share at new Board/Commission member meeting.

X. New Business

A. Study Room Use Policy Revision

Motion to approve the revised Study Room Use Policy was made by Hojnacki, supported by Ziarko. Motion carried.

B. Circulation Policy Revision

Motion to approve the revised Circulation Policy was made by Hojnacki, supported by Popko. Motion carried.

XI. Adjourn

Motion was made by Ziarko to adjourn, supported by Hojnacki. Motion carried. Meeting adjourned at 6:15 p.m.