

CITY OF STERLING HEIGHTS
CITIZEN ADVISORY COMMITTEE MEETING
MINUTES OF THE REGULAR MEETING
October 17, 2022 – 6:00 P.M.

Chairperson Janet Bartello called the meeting to order at 6:02 p.m.

Members present at roll call: Janet Bartello, Julianna Hardiman, Benjamin Orjada, Grace Pedrie, Jeanne Schabath-Lewis

Members absent: Shawn Taylor, Kozeta Elzhenni

Also in attendance: Teresa Jarzab, HUD Program Coordinator and Sydnie Allor, PT HUD Program Coordinator

Approval of the Agenda

Moved by Schabath-Lewis, supported by Orjada, to approve the agenda as presented.

Ayes: All
Nays: None
Motion Carried

Approval of Minutes

Moved by Orjada, supported by Schabath-Lewis, to approve the minutes of September 26, 2022 until the next meeting.

Ayes: All
Nays: None
Motion Carried

New Business

Election of Officers

Schabath-Lewis nominated Bartello for Chairperson

Moved by Pedrie, supported by Orjada, to name Janet Bartello as Chairperson.

Pedrie nominated Schabath-Lewis for Vice Chairperson

Moved by Pedrie, supported by Bartello, to name Jeanne Schabath-Lewis as Vice Person.

Bartello nominated Pedrie for Secretary

Moved by Bartello, supported by Schabath-Lewis, to name Grace Pedrie as Secretary.

Ayes: All
Nays: None
Motion Carries

2023/24 Funding Request Procedure

The application was reviewed by the committee. Changes noted, were the change from DUNS to UEI numbers for subrecipients.

Pedrie: Do ever get complaints about applicants not being able to understand the application?

Jarzab: No

Schabath-Lewis: There could be some confusion about the federal government changing the DUNS number to the UEI number. Schabath-Lewis explains what the UEI is to the committee.

Pedrie: So if you need all this information - how are we supposed to suggest new projects and create proposals, when we do not have a UEI number?

Orjada: Just as we can go to charity and ask for them to submit an application, we can do the same within the City. Orjada discusses the project of accessible bus stops he would like to see the City submit.

Pedrie: Sterling Heights is the 4th largest city in Michigan, why wouldn't DOT be responsible for this project?

Schabath-Lewis: If I recall correctly, the City is looking into this with SMART.

Jarzab: Discusses current SMART system available for seniors and persons with disabilities. Teresa tells committee that when the idea was discussed last month, she talked with Jason Castor who then inquired with MDOT. Since the bus stops are not owned by the City, it would be up to SMART to submit an application for funding.

Hardiman: Do organizations have to submit an application every year for funding?

Jarzab: Yes

Old Business

Teresa shared a document with the committee that details the role of the CAC and will be updating the City's website with this information.

Board Members Report

None

Public Comment

None

Adjournment

Move to adjourn by Pedrie, supported by Orjada

Ayes: All

Nays: None

Motion carried.

Meeting adjourned at 6:26 p.m.,

Respectfully submitted,

Grace Pedrie, Recording Secretary
/TJ