

Cancellation / Extension Request Form



To cancel or extend your permit issued by the City of Sterling Heights Building Department, please complete the following information and return to bldg@sterling-heights.net.

Name: _____

Phone #: _____

Email: _____

Address (Project): _____

Permit Number: _____

Reason for Cancellation / Extension:

Signature of Homeowner/Applicant: _____ Date: _____

NOTE: Only permits that have not been reviewed or inspected by a City Inspector will be eligible to receive a partial refund.

FOR OFFICE USE ONLY

CANCELLATION REFUND DETAILS:

Initial Permit Fee: _____

Non-Refundable Application Fee: \$52

Refund Amount Requested: _____

EXTENSION DETAILS:

Initial Permit Expiration Date: _____

New Expiration Date: _____

DATE:

RESULT OF REQUEST:

APPROVED

DENIED

REASON FOR DENIAL (if applicable): _____

FRANK BAYER, INTERIM BUILDING OFFICIAL: _____