



# Citizens Police Academy

Fall 2017

Citizen's Police Academy  
Information



# Citizens Police Academy



## Overview

### What is it?

The Sterling Heights Police Department's Citizen's Academy is a 30 hour block of instruction designed to give the public a working knowledge of the police department's personnel and policies. It consists of a series of classes, held once each week for 3 hours. The instruction is comprehensive, covering a different area of the police department each week. Officers, supervisors and personnel assigned to that particular division conduct each instructional block.

### Who May Attend?

The class is made up of a cross-section of the community. Doctors, architects, homemakers, laborers, students, secretaries, salespersons and others are encouraged to apply for admission. The minimum age of enrollment is 18 and priority is given to applicants who live or work in the City of Sterling Heights.

### The Purpose

The Sterling Heights Police Department's Citizen's Academy was created in order to provide enough information to the citizens that attend so that they may better understand the operation of the police department and police activity. It is further hoped that the instruction will increase police awareness while dispelling suspicions and misconceptions along with increasing police/community rapport through the educative process. The department, in turn, becomes more aware of the feelings and concerns of the community from the students' interaction and input. It is, indeed, a two-way learning experience.

### Topics

The Sterling Heights Police Department's Citizen's Academy cover such diverse topics as training, communications, criminal investigations, drunk driving procedures, crime prevention, family violence and juvenile law. Emphasis is placed on the patrol division, as that is the segment of the police department that the public most often comes in contact with. Instruction in these and other topics will consist of lectures, demonstrations, tours and hands-on experiences



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## Schedule Overview

Students attending the academy will be exposed to a multitude of police functions and operations:

- Department Structure
- Station Tour
- Traffic Safety Bureau
- Detective and Youth Bureau
- Evidence Techs / K9 Units
- Communications / Animal Control
- Undercover Units
- Bike Patrol
- Citizen volunteers
- SRT (Special Response Team)
- Prosecuting Attorney / 41-A Court
- MILO (Military Integrated Laser Operations)
- Firearms Range



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## Attendance

1. There is no charge for your participation in the Citizen's Police Academy. However, your commitment of time is required.
2. Unforeseen circumstances and unavoidable commitments do arise. We ask you notify your instructor as soon as possible with your anticipated absence.



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## Academy Rules

1. Classes will begin at 6:30 p.m. and end as close to 9:30 p.m. as possible with a break midway through the evening.
2. Dress for the class is casual. For Graduation, professional attire is recommended.
3. Recording of the class material is permitted unless otherwise noted by the individual instructor or program staff. However, posting on Social Media sites will be prohibited.
4. Study guides are issued to all students. We ask that you bring them with you to each session.
5. The use of tobacco products are permitted in designated areas only (outside).

\*Please remember to sign and turn in your waiver at the end of the first class.\*



# Citizens Police Academy



## Application for Admission

Complete the requested information below. Please print or type

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Employer Telephone#: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

Community / Group Affiliations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please write a short paragraph stating why you want to attend the Citizen's Police Academy. Attach an additional sheet if needed. This MUST be included for the review of this application.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

As an applicant to the Sterling Heights Citizen's Police Academy, I authorize a background investigation to be conducted, which includes a driving and criminal record check.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

Please email the completed application to:  
  
Cityofsterlingheights.net

For more information, please call (586)446-2939



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Heights**

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## **Participant and Waiver of Liability Agreement**

The City of Sterling Heights Police Department has developed a program intended to give interested participants practical contact with the Sterling Heights Police Department and the law enforcement profession.

By the very nature of participation, there are risks involved and the participant will be exposed to the same type of risks as a police officer. The participant may, without advance warning, find him or herself in situation that are potentially hazardous during the observation of police department personnel, use or demonstration of police department equipment, and riding along in police department vehicles. Possible injuries to the participant could be very minor or could include serious mental and/or physical injuries, including death. The participant assumes all risks of illness and injury during participation.

**In consideration of being allowed to participate I agree: (A) to assume risks of injury and property damage and accept all responsibility in case of accident, injury or death; (B) to release the City of Sterling Heights, the Sterling Heights Police Department, and all officials, employees, and volunteers from any and all liability arising from participation; (C) not to sue the City of Sterling Heights, the City of Sterling Heights Police Department, their officials, employees and volunteers for any claim damages, or costs which I may have as a result of any accident, injury or death incurred or suffered by me during participation; (D) that this agreement shall be binding upon my heirs, personal representatives, successors and assigns.**

**I further agree to observe and obey the regulation, policies, and directions, oral or written, of the Sterling Heights Police Department or other emergency personnel. The Sterling Heights Police Department may at any time terminate my participation in this program for any reason, without prior notice or cause. During my participation, I will not be considered in any way an employee or volunteer of the Sterling Heights Police Department or the City of Sterling Heights.**

**I acknowledge receipt and review of this agreement and agree to abide by its terms and conditions.**

**Witness:**

\_\_\_\_\_

\_\_\_\_\_

Date Signed: \_\_\_\_\_

**Participant:**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

Participant Date of Birth: \_\_\_\_\_



# Citizens Police Academy

## Course Evaluation

(10 = Best)

**How relevant or important did you consider the topics discussed?** 1 2 3 4 5 6 7 8 9 10

Comments:

**What material should be added or deleted?**

**Were the instructors prepared and organized?** 1 2 3 4 5 6 7 8 9 10

Comments:

**Were the instructors understandable and able to generate interest?** 1 2 3 4 5 6 7 8 9 10

Comments:

**What recommendations would you make for improving the presentations?**

**What topics would you have preferred more or less time on?**

Name (Optional): \_\_\_\_\_