



# DEATH CERTIFICATE REQUEST FORM

101.060.040.610.000

**SUBMIT TO:**

CITY OF STERLING HEIGHTS  
OFFICE OF THE CITY CLERK  
40555 UTICA ROAD, PO BOX 8009  
STERLING HEIGHTS, MI 48311-8009

586-446-2420 Fax: 586-276-4077

Email: [cityclerk@sterling-heights.net](mailto:cityclerk@sterling-heights.net)

Or drop this form along with a check in the drop box located in the circle drive at the City Hall Entrance off of Utica Road.

**COST:**

\$26.00 first certified copy (includes filing fees)

\$9.50 each additional certified copy.

Check – payable to City of Sterling Heights

Cash – in person

Credit Card – in person

Payment Received \_\_\_\_\_

Date of Request: \_\_\_\_\_

1. Name of Requester: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Phone No: \_\_\_\_\_ Email: \_\_\_\_\_

2. Name of Deceased: \_\_\_\_\_

Date of Death: \_\_\_\_\_

Number of Certified Copies Requested: \_\_\_\_\_

3. How would you like to receive the copies?

Pick up

US Mail

Signature of Requester: \_\_\_\_\_ Date: \_\_\_\_\_